

**Commission on Services to the Aging (CSA) Meeting
Michigan Department of Health and Human Services (MDHHS)
Behavioral and Physical Health and Aging Services (BPHASA)
Bureau of Aging, Community Living, and Supports**

**Hilton Garden Inn 633 N. Canal Rd.
Lansing, MI 48917
Friday, September 16, 2022**

MINUTES

CALL TO ORDER

The meeting of the Commission on Services to the Aging was called to order at 9:01 a.m. by Commission Chair Bob Schlueter.

PLEDGE OF ALLEGIANCE

ROLL CALL

The commission roll call was taken and a quorum was present.

COMMISSION MEMBERS PRESENT

Bob Schlueter, Mark Bomberg, William Bupp, Nancy Duncan, Walid Gammouh, Joy Murphy, Jennifer Lepard, Tene Milton-Ramsey, Michael Pohnl, and Shirley Tuggle

COMMISSIONERS EXCUSED

Jimmy Bruce, Guillermo Lopez, Dr. Cassie Lopez-Jeng, Dennis Smith, and Kristie Zamora

STAFF PRESENT

Cindy Albrecht, Lacey Charboneau, Kelly Cooper, Julie Cortright, Ashley Ellsworth, Annette Gamez, Amy Hall, Alex Hudak, Sophia Hines, Jen Hunt, Tammy Lemmer, Kristina Leonardi, Cindy Masterson, Laura McMurtry, and Scott Wamsley

APPROVAL OF AGENDA

Commission Chair Schlueter requested a motion to approve the CSA agenda.

A motion was made by Commissioner Duncan and Commissioner Gammouh seconded the motion. The agenda was approved by voice vote with noted amendments.

APPROVAL OF CSA MEETING MINUTES

Commission Chair Schlueter requested a motion to approve the August 26, 2022, CSA meeting minutes.

A motion was made by Commissioner Bupp and Commissioner Tuggle seconded the motion. The minutes were approved by voice vote.

COMMISSION CHAIR WELCOME

Chair Schlueter welcomed all to the meeting with a special welcome to all Area Agency on Aging staff in attendance to present their multi-year and annual implementation plans and answer any questions the commission may have.

He also noted that it is time to start thinking about the Intrastate Funding Formula (IFF) which is set to expire/renew in 2023. The IFF determines how funds are distributed to the 16 Area Agencies on Aging. He asked for volunteers to serve on a committee to analyze the funding formula and propose changes, if deemed necessary. There will be an orientation from the ACLS Bureau at the October 2022 CSA meeting to give an overview of the IFF. The CSA IFF Committee would then begin work to look at data and the formula in November with a goal to have recommendations by July to allow ample time to discuss and adjust if needed.

PUBLIC COMMENTS RELATED TO ACLS BUREAU PROGRAMS, SERVICES, POLICIES, OR ISSUES IMPACTING OLDER AND VULNERABLE ADULTS

None.

CSA ADVOCACY COMMITTEE UPDATE

Commissioner Duncan, Advocacy Committee Chair, provided an update on the work of the committee:

- Advocacy Committee members - Commissioners Bomberg, Lopez, Murphy, and Tuggle. Chair Schlueter; Adam Burck, SAC member liaison; and Jen Hunt, ACLS Bureau liaison, also attend meetings.
- Responsibility of the committee is to identify and research issues impacting older adults in Michigan that might benefit from further advocacy from the CSA. They discuss issues as a committee and make recommendations to the CSA. The committee can only advocate for and take action on issues with full commission approval at an open meeting. Once the full commission approves a position on a particular issue, the committee then develops and implements an advocacy strategy.
- One issue at the forefront of the committee's work has been the research related to "rebalancing", which is the balancing of funding for home- and community-based services versus facility-based services. In July, the CSA had a learning opportunity and heard about AARP research on this issue.
 - The committee would like to recommend the CSA take a formal position in support of rebalancing. Key issues the committee found upon research are:
 - Data shows that older adults prefer to receive care in their own homes and communities if possible (a 2020 survey indicated 89% preferred to stay home and receive services)
 - Money spent on one nursing home placement would support approximately three home-based service placements
 - The most recent comparative data they were able to access from 2016 had Michigan ranked 29th in the US with 31% of funding vs. national average of 41.5% going toward home- and community-based services. Twelve states are at or above 50%.

Commissioner Duncan asked for a motion to: Rebalance long-term care funding in Michigan by appropriating at least 50% of Medicaid long-term services and support funding for home- and community-based services.

A motion was made by Commission Chair Schlueter and Commissioner Bomberg seconded the motion. Additional discussion followed and the motion was approved by roll call vote 9-0-1.

- The committee would like input from the CSA on funding they would like considered for inclusion in the Governor's 2024 budget with a goal of making recommendations to the Governor by November.

STATE ADVISORY COUNCIL ON AGING (SAC) UPDATE

Commissioner Pohnl, SAC Chair, provided an update on the SAC:

- Last meeting was August 25, 2022
- Co-Vice Chairs will be presenting the 2021-2022 SAC Report at the 4AM Conference on September 20. The report will be available for mass distribution very soon.
- The 2022-2023 SAC Report on Living Transitions is currently in final stages
- The SAC will be recruiting new members early in 2023

BUREAU OF AGING, COMMUNITY LIVING, AND SUPPORTS DIRECTOR REPORT

ACLS Bureau Director, Scott Wamsley, shared the following with the group:

- Work continues on implementation of the Electronic Visit Verification (EVV) Federal requirement under the 21st Century Cures Act.
- Work continues on the Public Health Emergency (PHE) unwind, where flexibilities that have been utilized during the pandemic under Federal declaration of the PHE will no longer be in effect.
- The ACLS Bureau held a Wellness and Nutrition Summit on September 9 at the Ralph A. MacMullan Conference Center in Roscommon. The conference gathered Area Agencies on Aging, nutrition providers, and other experts in nutrition to talk about related issues. This is a conference we have had for a number of years and this year there was a wellness component added which was very well received. The conference was well-attended.
- Many ACLS Bureau staff will be in attendance at the 4AM conference on September 20 and 21.

FINANCIAL UPDATES

Cindy Masterson, Director of the Operations & Aging Network Support Division, provided information related to ACLS Bureau financial updates.

Further discussion ensued with a question-and-answer session.

BUSINESS ITEMS

a. Request for Approval of FY 2023 Senior Volunteer Program (SVP) State Allocations

Sophia Hines, Manager, Health Promotion & Active Aging (HPAA) Section, provided an overview stating the request is for approval of Foster Grandparent Program (FGP), Senior Companion Program (SCP), and Retired and Senior Volunteer Program (RSVP) grants allocated to the ACLS Bureau by the Michigan Legislature in the amount of \$4,765,300 for FY 2023 (October 1, 2022, through September 30, 2023).

The purpose of the FGP, SCP, and RSVP awards are to support ways for adults, age 55 and older, to stay active by serving children and youth; providing assistance and friendship to adults who have difficulties with activities of daily living; and performing a broad range of community activities, respectively.

A motion was made by Commissioner Tuggle to approve the request. Commissioner Bupp seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

b. Request for Approval Extend the FY 2022 Increase Information and Access to COVID-19 Vaccinations Through No Wrong Door Partners Grant

Sophia Hines, Manager, HPAA Section, provided an overview stating the request is to extend grant funding for the FY 2022 Increase Information and Access to COVID-19 Vaccinations Through No Wrong Door Partners supplemental grant awarded to the ACLS Bureau in the amount of \$886,836 for the agreement period of April 1, 2021, through September 30, 2022. The ACLS Bureau has requested a one-year No Cost Extension from the Administration for Community Living to allow for the completion of grant activities. The grant period for awards to the grantees listed will be October 1, 2022, through September 30, 2023.

The purpose of this supplemental grant is to support vaccine access-related activities for older adults and people with disabilities through collaborations with faith-based organizations and organizations that serve people with disabilities.

A motion was made by Commissioner Bomberg to approve the request. Commissioner Duncan seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

c. Request for Approval of FY 2023 American Rescue Plan Act (ARPA I) of 2021 for Ombudsman Program under Title VII of the Older Americans Act (OAA)

Cindy Masterson, Director, OANS Division, provided an overview stating the request is for approval of the ARPA I funds for the Ombudsman Program under Title VII of the OAA awarded to the ACLS Bureau in the amount of \$50,000 to the Michigan Advocacy Program (MiAP) for the agreement period of October 1, 2022, through September 30, 2023. The grant period for this award is April 1, 2021, through September 30, 2024.

The purpose of the ARPA I is to award the MiAP grant funds to help support the OAA Title VII-A Long Term Care Ombudsman Program services, consistent with the OAA. Funds received through this grant will supplement and not supplant existing State Long Term Care Ombudsman Program (SLTCOP) funding. Further, funds received through this grant will be spent in a manner consistent with the federal ombudsman rule to provide outreach.

A motion was made by Commissioner Pohnl to approve the request. Commissioner Murphy seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

d. Request for Approval of FY 2023 American Rescue Plan Act (ARPA II) of 2021 for Long Term Care Ombudsman Program under SSA Title XX Section 2043(a)(1)(A)

Cindy Masterson, Director, OANS Division, provided an overview stating the request is for approval for the FY 2023 ARPA II grant awarded to the ACLS Bureau in the amount of \$568,033 for the agreement period of October 1, 2022, through September 30, 2023. The grant period for this award is August 1, 2022, through September 30, 2025.

The purpose of this grant is to award the Michigan Advocacy Program (MiAP) and Area Agencies on Aging (AAAs) funding for expanding ombudsman services provided in Adult Foster Care homes and Homes for the Aged (AFC/HFA). Funds received through this grant will supplement and not supplant existing State Long Term Care Ombudsman Program (SLTCOP) funding. Further, these grant funds will be spent in a manner consistent with the Elder Justice Act Section 2042 (b) and guidance provided by the Administration for Community Living.

A motion was made by Commissioner Bupp to approve the request. Commissioner Murphy seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

e. FY 2023 State Long Term Care Ombudsman Program (SLTCOP) Grant Funds

Cindy Masterson, Director, OANS Division, provided an overview stating the request is for approval for the FY 2023 SLTCOP grant awarded to the ACLS Bureau in the anticipated amount of \$632,000 for the agreement period of October 1, 2022, through September 30, 2023.

The purpose of the SLTCOP is to award \$632,000 to the Michigan Advocacy Program (MiAP) to provide leadership, training, and technical assistance to local long-term care staff and provide advocacy for residents of licensed long-term care facilities. MiAP was selected to serve as the grantee for the implementation of the SLTCOP upon conclusion of the request for proposal process which concluded in February 2022.

A motion was made by Commissioner Tuggle to approve the request. Commissioner Duncan seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

f. FY 2023 Merit Award Trust Fund (MATF) Caregiver Support Program (CSP) Allocations

Lacey Charboneau, MATF Program Manager, TAQI Section, provided an overview and stated the request was for approval for the proposed FY 2023 state funding allocations of the MATF for the CSP administered by Home and Community-Based Waiver agents for the period of October 1, 2022, through September 30, 2023.

ACLS Bureau staff has reviewed the annual CSP agreements and found they satisfy all pertinent program plan approval criteria. The allocations are based on the current FY 2022 state funding levels and are contingent upon actual FY 2023 MATF funding allocated to the ACLS Bureau

A motion was made by Commissioner Gammouh to approve the request. Commissioner Pohnl seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

g. Request for Approval of FY 2023 Expanding Older Adult Access to COVID-19 Vaccines Grant,

Cindy Albrecht, Field Representative, TAQI Section, provided an overview and stated at the October 15, 2021, Commission meeting, the Michigan Department of Health and Human Services, Bureau of Aging, Community Living, and Supports (ACLS Bureau), received approval to award funding to the Area Agencies on Aging (AAA) for the Expanding Older Adult Access to COVID-19 Vaccines Grant totaling \$1,499,558.

Several of the AAAs anticipate they will have a balance at the end of the current FY and would like to continue their efforts into FY 2023. The ACLS Bureau is requesting CSA approval to establish grant agreements with the AAAs for any remaining balances at the end of the current FY up to the amount authorized. The new agreements would be for the period covering October 1, 2022, through September 30, 2023.

A motion was made by Commissioner Gammouh to approve the request. Commissioner Bupp seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

h. Request for Approval of FY 2021 COVID-19 Immunization Support Grant Funding

Cindy Albrecht, Field Representative, TAQI Section, provided an overview and stated at the February 19, 2021, Commission meeting, the Michigan Department of Health and Human Services, Bureau of Aging, Community Living, and Supports

(ACLS Bureau) received CSA approval to award funding to the Area Agencies on Aging (AAA) to support COVID-19 vaccination efforts through a grant received from the Public Health Administration. Amendments were approved on August 20, 2021, and August 26, 2022.

Several of the AAAs anticipate they will have a balance at the end of the current FY and would like to continue their efforts into FY 2023. The ACLS Bureau is requesting approval to establish grant agreements with the AAAs for any remaining balances at the end of the current FY up to the amount authorized. The new agreements would be for the period covering October 1, 2022, through September 30, 2023. A table provided identified the cumulative amount approved for each AAA, expenditures through June 30, 2022, and their remaining balance:

A motion was made by Commissioner Bupp to approve the request. Commissioner Gammouh seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

i. Request for Approval of the Fiscal Year (FY) 2023-2025 Multi-Year Plan (MYP) and FY 2023 Annual Implementation Plan (AIP) for Area Agency on Aging of Northwest Michigan

Cindy Albrecht, Field Representative, TAQI Section, provided an overview and stated the plan has been reviewed against the approval criteria as adopted by the Commission on March 18, 2022, as well as the FY 2023 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of AAANWM conducted on June 29, 2022. There are no special conditions or supplemental documents requiring approval.

A motion was made by Commissioner Bomberg to approve the request. Commissioner Murphy seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

j. Request for Approval of the Fiscal Year (FY) 2023-2025 Multi-Year Plan (MYP) and FY 2023 Annual Implementation Plan (AIP) for Senior Resources of West Michigan

Cindy Albrecht, Field Representative, TAQI Section, provided an overview and stated the plan has been reviewed against the approval criteria as adopted by the Commission on March 18, 2022, as well as the FY 2023 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of Senior Resources of West Michigan conducted on June 24, 2022. There are no special conditions requiring approval. There is one supplemental document requiring approval, the Cash-In-Lieu-Of-Commodity Agreement.

A motion was made by Commissioner Murphy to approve the request. Commissioner Pohnl seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

k. Request for Approval of the Fiscal Year (FY) 2023-2025 Multi-Year Plan (MYP) and FY 2023 Annual Implementation Plan (AIP) for The Senior Alliance, Inc. (TSA), Region 1C

Laura McMurtry, Field Representative, TAQI Section, provided an overview and stated the plan has been reviewed against the approval criteria as adopted by the Commission on March 18, 2022, as well as the FY 2023 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of TSA Region 1C conducted on June 30, 2022. There is one supplemental document requiring approval, the Cash-In-Lieu-of Commodity Agreement.

A motion was made by Commissioner Bomberg to approve the request. Commissioner Gammouh seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

l. Request for Approval of the Fiscal Year (FY) 2023-2025 Multi-Year Plan (MYP) and FY 2023 Annual Implementation Plan (AIP) for Detroit Area Agency on Aging (DAAA)

Laura McMurtry, Field Representative, TAQI Section, provided an overview and stated the plan has been reviewed against the approval criteria as adopted by the Commission on March 18, 2022, as well as the FY 2023 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of DAAA conducted on July 20, 2022. There are no special conditions requiring approval. Supplemental documents requiring approval are Proposed Selection Criteria, Cash-In-Lieu-of Commodity Agreement, and Request to Transfer Funds.

A motion was made by Commissioner Duncan to approve the request. Commissioner Murphy seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

m. Request for Approval of the Fiscal Year (FY) 2023-2025 Multi-Year Plan (MYP) and FY 2023 Annual Implementation Plan (AIP) for Region 2 Area Agency on Aging

Ashley Ellsworth, Field Representative, TAQI Section, provided an overview and stated the plan has been reviewed against the approval criteria as adopted by the Commission on March 18, 2022, as well as the FY 2023 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of Region 2 AAA conducted on July 26, 2022. There are no special conditions or supplemental documents requiring approval.

A motion was made by Commissioner Milton-Ramsey to approve the request. Commissioner Pohnl seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

n. Request for Approval of the Fiscal Year (FY) 2023-2025 Multi-Year Plan (MYP) and FY 2023 Annual Implementation Plan (AIP) for Branch-St. Joseph Area Agency on Aging, Region 3C

Ashley Ellsworth, Field Representative, TAQI Section, provided an overview and stated the plan has been reviewed against the approval criteria as adopted by the Commission on March 18, 2022, as well as the FY 2023 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of Branch-St. Joseph AAA 3-C conducted on August 11, 2022. There are no special conditions or supplemental documents requiring approval.

A motion was made by Commissioner Milton-Ramsey to approve the request. Commissioner Gammouh seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

o. Request for Approval of the Fiscal Year (FY) 2023-2025 Multi-Year Plan (MYP) and FY 2023 Annual Implementation Plan (AIP) for Region IV Area Agency on Aging

Lacey Charboneau, Field Representative, TAQI Section, provided an overview and stated the plan has been reviewed against the approval criteria as adopted by the Commission on March 18, 2022, as well as the FY 2023 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of Region IV AAA conducted on June 21, 2022. There are two supplemental documents requiring approval, the Cash-In-Lieu-Of-Commodity Agreement and the Request to Transfer Funds.

A motion was made by Commissioner Milton-Ramsey to approve the request. Commissioner Lepard seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

p. Request for Approval of the Fiscal Year (FY) 2023-2025 Multi-Year Plan (MYP) and FY 2023 Annual Implementation Plan (AIP) for Tri-County Office on Aging (TCOA) Region 6

Annette Gamez, Field Representative, TAQI Section, provided an overview and stated the plan has been reviewed against the approval criteria as adopted by the Commission on March 18, 2022, as well as the FY 2023 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues from the most recent assessment of TCOA conducted on June 29, 2022. There are no special conditions requiring approval. There is one supplemental document requiring approval, Cash-In-Lieu-of Commodity Agreement

A motion was made by Commissioner Bomberg to approve the request. Commissioner Bupp seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

q. Request for Approval of the Fiscal Year (FY) 2023-2025 Multi-Year Plan (MYP) and FY 2023 Annual Implementation Plan (AIP) for CareWell Services Southwest, Region 3B Area Agency on Aging

Annette Gamez, Field Representative, TAQI Section, provided an overview and stated the plan has been reviewed against the approval criteria as adopted by the Commission on March 18, 2022, as well as the FY 2023 Estimated Cost Allocation Worksheet established by the ACLS Bureau. There are no outstanding issues expected from the upcoming assessment of CareWell Services Southwest, Region 3-B AAA scheduled on September 14, 2022. There is one supplemental document requiring approval, Request to Transfer Funds.

A motion was made by Commissioner Gammouh to approve the request. Commissioner Pohnl seconded the motion. Additional discussion followed and the motion was approved by roll call vote 10-0-0.

r. Request for Approval of 2023 CSA Meeting and Public Hearing Schedule

Commissioner Joy Murphy initiated discussion related to the proposed 2023 CSA meeting schedule. Commissioner Murphy asked for a motion to support the approval of the CSA meeting schedule as proposed by the CSA Meeting Schedule and Public Hearing Workgroup.

A motion was made by Commissioner Schlueter to approve the request. Commissioner Pohnl seconded the motion. Additional discussion followed and the motion was approved by voice vote.

ANNOUNCEMENTS

The next Commission on Services to the Aging meeting is scheduled for 9:00 a.m. on Friday, October 21, 2022, at the Manistee County Council on Aging, Manistee, MI, with a Public Hearing to follow at 1:00 p.m.

Please note, these meeting are open to the public and anyone wishing to attend may do so. Those needing technical assistance should contact Kelly Cooper at cooperk6@michigan.gov at least five business days prior to the meeting date.

ADJOURN

Commission Chair Schlueter adjourned the meeting at 2:34 p.m.